

1. All art work for sale must meet the standards set by the Red House Group Inc.
Remember, this is a gallery shop – all work should be of the highest possible standard.
2. New exhibitors will need to have their work assessed by shop committee of the Red House Group Inc. before display.
3. **All work must be original** (ie: your own design) and created by the exhibitor.
4. Shop convenors reserve the right to limit the quantity of work on display by any individual artist.
5. Where work requires specialised packaging, boxes etc must be provided.
6. When replacing sold stock, all new stock must be placed in the storeroom after incoming paperwork is complete. Gallery staff will place the new work to maintain the quality of display.
Please note – “replacement quantities” of stock only – storeroom size is limited.
7. Additional shop items can be accepted at the discretion of the Co-ordinator or shop convenors.
8. After six months, the shop convenors may choose to remove unsold work from display.
9. Shop display will be changed at least every two months at dates to be advised.
10. It is the exhibitors’ responsibility to insure their own works whilst in transit. Artwork on the premises is insured against Burglary and Fire. However, additional insurance, including Theft, Accidental Breakage or Malicious Damage is the responsibility of the exhibitors.
11. All payments for goods sold will be made, in most cases, 30 days after the end of the month in which the item was sold. You will need to nominate a payment method and complete the appropriate forms. You may choose payment by electronic funds transfer (EFT) or by cheque (note that cheques will incur a small additional fee). Non EFT payments under \$20 will be cash. Cheque and cash payments should be collected and signed for at Gallery M.
12. All shop exhibitors must complete a statement stating if they are registered for GST, or produce their artwork purely as a hobby or recreational pursuit. If any of your work is sold by Gallery M and you have not completed this statement, the Red House Group will be required to remit 48.5% tax to the Australian Tax Office. You would then have to claim it back.
13. Copyright of all work remains with the artist. Gallery M reserves the right to document and photograph any artwork for publicity and information purposes.
Any exhibitor has the sole responsibility for ensuring that their artwork does not infringe another creator’s copyright. Artwork that may infringe the cultural property or moral rights of another person or group may not be displayed.
14. A commission of 22% is deducted from the retail price of any sold item. There is no obligation to volunteer on a regular basis in the shop but any voluntary assistance would be greatly appreciated.

PLEASE SEE OVER FOR ADDITIONAL INFORMATION

All work must be original- ie: your own design

CERAMICS	<ul style="list-style-type: none"> ◆ Food safe or labelled accordingly ◆ No cracked or chipped items ◆ No sharp or rough edges
GLASS	<ul style="list-style-type: none"> ◆ No sharp or rough edges ◆ Food safe or labelled accordingly ◆ Leadlight designs must be original
PAINTINGS etc	<ul style="list-style-type: none"> ◆ All work <u>must be original</u> - ie: not copied ◆ Securely attached hanging cord or wire ◆ Well constructed frames – no chips or scratches ◆ Pastels / charcoals / watercolours etc must be behind glass ◆ Paintings will not remain on display for more than one shop change-over period
GIFT CARDS etc	<ul style="list-style-type: none"> ◆ Must be sealed (some bags available from Gallery M shop)
SILK & OTHER FABRIC ITEMS	<ul style="list-style-type: none"> ◆ Include washing instructions ◆ Edges must be well finished
UFRAMED WORKS ON PAPER	<ul style="list-style-type: none"> ◆ Need to be sealed for ease of handling ◆ Mount board is preferred
WOODWORK	<ul style="list-style-type: none"> ◆ No rough edges or splinters ◆ No commercial kit / hobby designs
JEWELLERY	<ul style="list-style-type: none"> ◆ Well constructed ◆ Use of non-hazardous materials
NEEDLEWORK & STITCH CRAFT	<ul style="list-style-type: none"> ◆ No commercial kit / hobby designs ◆ If framed, frames must be well constructed

NOTE:

ALL NEW ITEMS MUST ASSESSED BY THE SHOP COMMITTEE BEFORE GOING ON DISPLAY